CTO Service Request Process

Investigator participates in start-up meetings to track progress. Meetings are hosted virtually every Thursday at 12:30.
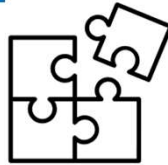
https://redcap.link/CTOServiceRequest

The CTO will review the request and assign the appropriate workflow (i.e., feasibility assessment, CDA routing, budget development, etc.)

PI's or their representatives will present new studies in the CTO Protocol Review to discuss study logistics and identify resources. Protocol review is held the 2nd and 4th Monday of each month at 5:00 pm

The investigator may be invited to discuss study needs

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Key Points

- Request services: https://redcap.link/CTOServiceRequest

- General inquiries should be sent to clinicaltrialsoffice@msm.edu

- Industry sponsored-clinical trials require the final protocol, sponsor budget, and draft CTA to be uploaded with submission

- Start-up meetings are hosted virtually every Thursday at 12:30. Join to learn the progress of your studies that are in the start-up phase. The trackers are also shared every other week in the eResearch Newsletter

- Investigators or their representatives must present new study submissions to the CTO Protocol Review, held on the 2nd and 4th Monday of each month at 5:00 pm. The purpose of the meeting is to help identify resources and study logistics.